

NOTE: Solicitation can be cancelled at anytime throughout the process

СА	= Contract Analyst
СМ	= Contract Manager
Dept.	= Department
DJC	= Portland Daily Journal of Commerce
SM	= Solicitation Manager, key department assigned
GTS	= Contract tracking system
P&C	= Purchasing & Contracting
RFD	= Request for formal solicitation development
RFP	= Request for Proposals